



**Southerly Point  
Co-operative  
Multi-Academy Trust**

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18<sup>th</sup> October 2018

Dear Parent/Carer

**Parent-Tutor Evening: Thursday 15<sup>th</sup> November 2018**

I do hope your child has enjoyed a good start at Helston Community College and is settling in well.

On Thursday 15<sup>th</sup> November, between 4.00pm and 6.00pm, there will be an opportunity for you to meet with your child's Tutor in the South Site Hall at Helston Community College. The focus of the evening is to share any issues or information with the College, and to discuss how we can work together in partnership, to enable your child to have the opportunities to make further progress. In previous years, we have found this meeting to be successful to ensure your child's needs are being met and that they are settling into College life.

If you would like to make an appointment to see your child's Tutor, please complete the attached slip and return it to Ms A Cann in South Site Reception by Wednesday 7<sup>th</sup> November. Appointment times will be distributed to students during tutor time on Friday 9<sup>th</sup> November. This is likely to be a busy evening therefore appointments will need to be limited to five minutes per student.

If you require more time to discuss your child's progress, please note that appointments with Heads of Progress can be made upon request at any time throughout the academic year. Please do not hesitate to contact the College if you wish to discuss any concerns you have or any questions you wish to be answered. Where this is the case, in the first instance please contact Ms A Cann on 01326 575015 ([acann@helston.cornwall.sch.uk](mailto:acann@helston.cornwall.sch.uk)).

Yours faithfully,

**Mr E McFadden  
Head of Progress - Year 7**

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**Parent-Tutor Evening: Thursday 15<sup>th</sup> November 2018**

Name of Student: ..... Tutor Group: .....

- I would like to request an appointment for the Parent-Tutor Meeting on Thursday 15<sup>th</sup> November 2018 between 4.00pm and 6.00pm in the South Site Hall.

Signed: ..... Date: .....  
(Parent/Carer)

**Please return this slip to Ms A Cann, South Site Reception, by Wednesday 7<sup>th</sup> November 2018.**