



26th January 2017

Dear Parent/Carer

Art Workshops

As you will be aware, the Art Department, located in B Block, regularly runs after-College workshops for KS4 and KS5 Art students. The workshops are well attended, and are of great value to our creative students.

Due to Health and Safety requirements, we need to ensure that parents/carers are happy for their child to attend. We shall ensure that there will be a member of staff on “duty” within the department, which also includes the Photography area and Textiles. We cannot guarantee that the member of staff will necessarily be in the room your child is working, but they will make all students aware of their location within the same block/building and make regular checks. With this, we do expect exemplary behaviour and sensible use of equipment. All activities will be low risk, with no use of hazardous materials.

Students will be required to sign in, so that duty staff will know who is in the department, should there be an emergency.

Please complete and return the slip below to Ms L Dickinson to allow your child to attend.

Yours faithfully

Liz Dickinson
Head of Faculty – Art

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Art Workshops

Name of student:

Tutor Group:

I consent to my child attending after-College workshops in the Art Department.

Signed.....
 (Parent/Carer)

Date:

Emergency contact number.....

Please return the slip to Ms L Dickinson, B Block, ASAP