



17th May 2018

Dear Parent/Carer

Catalonia visit 5th-9th of April 2019

You will very shortly be receiving via your child, a form that will enable me to complete the Collective Passport form. I would be grateful if you would complete and return it to me as soon as possible. Pupils will be travelling under the collective passport so will not need their own. I will be using their College photos so you will not need to supply any photos.

I will also be sending you the College's official consent form checking that the College has the correct emergency contact numbers and any relevant medical information, but will not do this until September, as they are up-dated then.

Thank you for making the payments via ParentPay. I calculate that by now if you have been making the regular £50 payments each month then you should have paid £400 including May's contribution. I would be grateful if you could ensure that you keep the payments up to date, as I have to pay the travel company a number of deposits before the final payment.

I will be holding a meeting for parents a lot nearer the time of the visit next year, but if you have any queries in the meantime then please do not hesitate to contact me.

Yours faithfully

James Pearson
Head of MFL Faculty