



## Minutes of the Full Governors Meeting held on Thursday 7<sup>th</sup> July 2016

<p><b>Present:</b> Mr C Webb (Chair), Mrs D Bryant, Mr B Drew, Mr M Higgs, Canon D Miller, Mr G Vallender, Mr D McDonald, Mr D Reynolds, Ms A Gilbert Mr A Horne</p> <p><b>Not Present:</b> Mr C Leathley, Mr D Robson, Dr P Foster</p> <p><b>In Attendance:</b> Mr W Jenkins, Mr D Lewis (part) Mrs S Bayes (Clerk), Mrs L Horne</p>		
<p>1. <b>Apologies submitted and accepted:</b> Mr C Leathley, Mr D Robson</p>		
<b>2.</b>	<b>Declaration of Business, Pecuniary or Other Interests</b>	<b>Action</b>
2.1	There were no new declarations.	
<b>3.</b>	<b>Minutes of the Full Governors Meeting of 10th March 2016 (App A)</b>	
3.1	The minutes were accepted as a true and accurate record.	
<b>4.</b>	<b>Matters arising from the Minutes of 10<sup>th</sup> March 2016</b>	
4	4.1 The Chair had met the SENCO twice since the last FGB meeting.	
<b>5</b>	<b>Minutes of the Full Governors Extra-Ordinary Meeting of 20rh May 2016 (App B)</b>	
5.1	The minutes were accepted as a true and accurate record.	
<b>6</b>	<b>Matters Arising from the Minutes of the Full Governors Extra-Ordinary Meeting of 20rh May2016 (App B)</b>	
6.1	7.1 The clerk had sent out information from DBr regarding the advertising of the ski trip. The trip had been oversubscribed so Year 7s were unable to go, but would be given priority for the next trip.	
<b>7.</b>	<b>Headteacher and Senior Leadership Team's Report (Appendix C) including Pupil Premium Update, Safeguarding Update</b>	
7.1	DBr explained how she is dividing her time between HCC and the MAT. DBr was being copied in to SLT minutes to be kept up to date. SLT have adapted well and were making sure everything was working. Parents have been told about the change of role. One day a week DBr would still notionally be working for HCC but needed a job title and description. DDu has taken on a huge amount of work which was going well, and other SLT members would be taking on NEa's work. WJe was at this point doing interviews and appointments and had been taking on different responsibilities. The transition affected several roles and some roles could not be handed over fully until September. WJe would lead on the College vision from September but would be continuing the current direction of the past 2 years. DBr would continue to line manage WJe. Governors were happy with this.	
7.2	<b>Feedback from Year 10 mocks – was this a cause for concern?</b> Lots of new qualifications were being introduced which made it hard for staff to predict final grades. Mocks were earlier in the year too. Worries about individual children would be picked up in RAG meetings. Data was tracked robustly and feedback to parents was now more focussed. An extra parents evening had been introduced and there were now 3 in Key Stage 4. <b>Did students have targets</b>	

7.3	<p><b>as well as predictions?</b> Yes students had targets. These were embedded in KS3 and went through to KS4. Data coming through from Yr 6 was difficult to use at the current time because the primary assessment systems had changed and the degree of variance meant reliability might be an issue this year. HCC had asked primary schools to send trackers on objectives through.</p> <p><b>It was encouraging to see Learning Workshops were working well. Are you happy with the way it has been going?</b> Yes, positive feedback. Strength is it was delivered for staff by staff which meant staff have 'stepped up'. The programme will be refined for next year.</p>	
8.	<p><b>Academy Discussion</b></p> <p>8.1 Academy orders have been received. Consultation has been undertaken over a four week period due to close on 15<sup>th</sup> July. There have been requests for further documentation. Have had some feedback from staff, including some who were against academisation on ideological grounds. The current planned structure would allow there to be representation on all levels but some staff weren't happy with hierarchical model. The working party would be revisiting the proposed governance structure and scheme of delegation to see if a flatter structure, with less tiers, whilst maintaining local representation at the trustee committee level can be achieved. In such a model, Chairs of governors could attend Trustee meetings. Hub leaders would still be needed for Heads accountability. The recommendations would then be considered by governing bodies. Some Governing bodies are concerned that the scheme of delegation should ensure enough local autonomy. Two schools have decided not to join the MAT but wish to stay in the cooperative trust, which would have financial implications for the conversion of other schools.</p> <p>8.2 AGi left the meeting</p> <p>The initial consultation closed on July 15<sup>th</sup>, with a further period of consultation in September. Each individual school and governing board would be responsible for their own consultation next term. Final decisions were due to be made mid October.</p> <p>8.3 <b>Were schools wanting to be too parochial?</b> Local governing boards wanting to keep some responsibility, but the trustee board would work on their behalf. A core group of schools was happy to go forward. Whenever a school pulled out the financial model had to be changed.</p> <p>MHi left the meeting.</p> <p>8.4 <b>Were staff unhappy because they were worried about being made redundant?</b> This had been raised however the reality is that they would be better off as they could move to another school within the MAT as an alternative to redundancy.</p> <p>8.5 Feedback from consultations needed to come to the governing body. Consultation with HCC staff was positive overall – some interesting questions had arisen but all personal comments to DBr except one had been positive. Draft scheme of delegation, draft model, draft finances will be sent to governors.</p>	
9.	<p><b>Health and Safety (AHO)</b></p> <p>9.1 All risk assessments on computer system were up to date</p> <p>9.2 The asbestos register had been updated and governors could be confident it was managed properly.</p> <p>9.3 Three accidents since April – two broken limbs and a cut hand through glass. The glass was above legal height for safety glass. A glass risk assessment would be carried out.</p> <p>9.4 The fire alarm system which was to be installed on 20<sup>th</sup> July was for a boarding school rather than day school so HCC was waiting for a new quote.</p>	

9.5	The SLA at County was working well	
10	<b>Adoption of Child Protection Policy</b>	
10.1	There was discussion on the paragraph concerning physical restraint. The current paragraph came from the County model policy. As a model policy it was safer leaving the paragraph in with a referral to the behaviour policy with an added section about training key workers for individual students on a need basis. Staff that were likely to use physical intervention because of a risk assessment that identified the need should be appropriately trained	DLe
10.2	<b>What was the definition of distress in the last sentence?</b> After discussion it was agreed that the word 'distress' should be removed. Care should be taken that staff act appropriately.	DLe
10.3	There are risk assessments for individual students but none presently require physical restraint.	
10.4	The Chair drew governors' attention to the paragraph on Governor Responsibilities, which governors were happy with.	
10.5	DMi had had Tier 2 safeguarding training recently which needed to be added to the SCR.	SBy
10.6	In recent internal interviews staff indicated that they were likely to report to a line manager rather than Safeguarding officer so training would be facilitated in a twilight session in the Autumn term. <b>Could governors attend that training?</b> Yes. Staff were now given issue-based training rather than generic Tier 2 training.	SBy
10.7	Governors were happy to adopt the policy with the rewording of the paragraph on Physical Restraint..	
11	<b>Emergency Evacuation/Security Procedures</b>	
11.1	The document had not been circulated so would be discussed at next meeting. Governors discussed why these procedures were now necessary.	
12.	<b>Receive the Approved Minutes of the Meetings of:</b>	
12.1	a. Resources 3 <sup>rd</sup> March 2016 (Appendix E) b. L&T 11 <sup>th</sup> February 2016 (Appendix F)  The approved minutes were received.	
13	<b>Chair's Report and Summary</b>	
13.1	We were now coming to the end of the school year, with a lot of work having taken place but still much to be done. CWe thanked DBr for all her hard work. DMi thanked CWe for the work he has put in. DBr thanked the clerk for her work over this year.	
13.2	Different responsibilities may need to be streamlined so some governors do not become overstretched. JSa had handed in her resignation so a new SEND governor would be needed.	

There being no further business the meeting was closed at 6.20

Chair's signature..... Date.....