



HELSTON COMMUNITY COLLEGE

ASPIRATION · AMBITION · ACHIEVEMENT

Provider Access Policy: Technical Education and Apprenticeships

Introduction

This policy statement sets out the College's arrangements for managing the access of providers to students at the College for the purposes of giving them information about the provider's education or training offer. This complies with the College's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8 -13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme, which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer regarding technical education and apprenticeships – through options evenings, assemblies, careers workshops and taster events.
- To understand how to make applications for technical courses and apprenticeships.

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Ms P Martin, Deputy Headteacher, to discuss the technical education opportunities available for 14-year-old students, which may lead to enrolment on a full-time programme of study.

Email: pmartin@helston.cornwall.sch.uk

Mr D Dudley, Assistant Headteacher, to discuss technical education courses and apprenticeship opportunities available to 16 – 19 year olds.

Email: ddudley@helston.cornwall.sch.uk

Opportunities for access

A range of events, which are integrated into the College careers programme, will offer providers an opportunity to come into College to speak to students and/or their parents. The College calendar varies from year to year, so providers need to contact the appropriate staff member named above to identify the most suitable opportunity. These events are usually calendared well in advance, so it is essential that providers contact us early in the academic year to be involved in our planning.

Access to students will be granted on the understanding that the information and guidance offered by providers is related to technical courses and apprenticeship opportunities only. Safeguarding requirements must also be met. The College policy on safeguarding sets out the College's approach to allowing providers into College as visitors to talk to our students.

Premises and facilities

Access to appropriate rooms and facilities will be discussed and agreed in advance of the visit.

Providers are welcome to hand us relevant brochures and other printed material that are specifically related to technical courses and apprenticeships. These will be made available to students in the College library and Post 16 Study Centre.

Approval and review

Approved: December 2017 by D Bryant, CEO SPCMAT

Next review: September 2018

