



March 2017

Dear Parent/Carer

Parent Governor Election

The Board of Governors has vacancies for Parent Governors and is now seeking nominations. If you are interested in being a Parent Governor, or wish to nominate another parent/carers, please complete the attached nomination form. The term of office for a Parent Governor, once elected, is for up to three years, even if in that time the Governor's child leaves school. Governors are, of course, free to resign at any time.

Governors are representatives of the local community: their task is to guide and assist the College in the provision of the best possible education of our children. Being a governor is a very worthwhile experience. As the College joins the Southerly Point Co-operative Multi-Academy Trust, the role of a governor is changing. Most statutory duties will be managed via the Trustees and their committees. However, the governor role remains an essential part of College life. Governors will support the Headteacher and staff in ensuring excellence in teaching and learning and behaviour management as well as maintaining the ethos of the College. They are also key in promoting and supporting the relationships with the community.

Governors are expected as a minimum to attend three board meetings a year, to be a link governor to a specific aspect of College life, either a Faculty or a specialist area such as Special Educational Needs, and from time to time to take part in a selection of staff interviews and governor panels. In addition, governors support in rotation events throughout the College year such as concerts, prize giving or drama productions.

If you would like to be considered or nominate another parent/carers, please return the completed nomination form to the College by Monday 3rd April, addressed to Mrs Sarah Bayes, Clerk to the Governors. If there are more nominations than vacancies, there will be an election by secret ballot of parents/carers beginning on Friday 21st April. Voting will close on Thursday 4th May. Counting of votes will take place on Friday 5th May. The candidates receiving the highest number of votes will be elected to the Board of Governors. If fewer nominations are received than available vacancies, then those nominated will be deemed to have been elected.

The important dates are:

- Friday 24th March - Nomination forms distributed to parents/carers
- Monday 3rd April - Closing date for receipt of nominations
- Friday 21st April - Election voting forms distributed
- Thursday 4th May - Closing date for receipt of voting forms
- Friday 5th May - Counting of votes cast and result announced

Yours faithfully

Mr Chris Webb
Chair of Governors