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Dear Parent/Carer

As you are aware the Year 13 examinations and the course completion dates are fast approaching. I would like to update you on the key dates which are listed below and would ask if you would please make a note of them in your diaries or keep this letter until the end of August.

AS and A2 examinations begin on **Monday 16th May and Monday 6th June** respectively. There is no defined Study Leave for Year 13; all Year 13 students are expected in lessons up to the examination date or course completion date (if no exam). There will be no briefings or tutorials after half term.

Tuesday 28th June is the Year 13 Celebration Evening, which recognises the achievements of the year group. Please note that invites will be issued for this event and we hope you will join us in celebrating the students' successes.

Wednesday 29th June is Year 13 Student Leavers Day. We would ask that all students come into College on that day in order to return all books, equipment and any money owed. Students are requested to report to the main hall by **10.00am** for a final student briefing. Students will be asked to complete a leavers form and questionnaire before leaving.

The expectation is that ALL students attend Leavers Day and complete the leavers form. Every year we lose items from not being returned or having to chase students who have not followed this procedure. Failure to complete a leavers form may result in the College declining to give any future references. If your son/daughter cannot attend in person we can make other arrangements if we know in advance.

Thursday 30th June is the Post 16 Summer Ball and tickets will be available to purchase until Friday 6th May. The Summer Ball is being held at Tregenna Castle with the bus leaving at 5.30pm. Tickets will cost £30 per head.

The examination results will be published on **Thursday 18th August** and can be collected from 9.00am-12.00pm in the **Post 16 Centre**. If you have applied to University you will be able to log onto your UCAS account on 18th August to see if you have been accepted onto the course or not. In some instances, the Universities will not make a decision until later in the day. If you are unsuccessful we will be available on the day to assist you with the Clearing process.

We would like to conclude by saying what a pleasure it has been to work with xxxxx and to wish him/her all the very best for the exams and future career.

Yours faithfully

Mr M Porter
Head of Progress – Post 16