



Southerly Point
Co-operative
Multi-Academy Trust

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30th October 2017

Dear Parents/Carers and Students

Post 16 Parents' Evening – Wednesday 8th November 2017

We are pleased to invite you to the Post 16 Parents' Evening. The purpose of the evening is for you, along with your son/daughter, to meet subject teachers to review progress made and discuss the forthcoming year.

Attached with this letter is an Appointment Sheet for your son/daughter to make appointments with the teachers on your behalf. They will need to bring the Appointment Sheet to the teacher who will then make an appointment and write it on the sheet to return home. Appointments typically occur between 4.30pm and 7pm but timings are negotiable with individual teachers for earlier appointments.

Prior to your arranged appointment, you may collect your son/daughter's progress report from North Site Reception. We suggest you collect the progress report 15 minutes before your first appointment to give you the opportunity to review this before meeting with subject teachers.

We value your continuing support and hope together we can help your son/daughter to achieve their full potential.

We look forward to seeing you on the 8th November.

Yours sincerely

Mr M Porter
Head of Progress – Post 16

Mr D Gillman
Head of Progress – Post 16