



Headteacher: Mrs D Bryant  
Tel: 01326 572685  
Fax: 01326 572183  
Church Hill . Helston Cornwall . TR13 8NR  
Email: [enquiries@helston.cornwall.sch.uk](mailto:enquiries@helston.cornwall.sch.uk)  
[www.helston.cornwall.sch.uk](http://www.helston.cornwall.sch.uk)

2<sup>nd</sup> February 2016

Dear Parent/Carer and Student

**Post 16 Parents' Evening – Thursday 3<sup>rd</sup> March 2016 – 4.00pm – 7.00pm**

We are pleased to invite you to the Post 16 Parents' Evening. The purpose of the evening is for you, along with your child, to meet subject teachers to review progress made and discuss preparation for the forthcoming exams if applicable.

Attached with this letter is an Appointment Sheet for your child to make appointments with the teachers on your behalf. They will need to bring the Appointment Sheet to the teacher who will then make an appointment and write it on the sheet to return home. Appointments typically occur between 4.00pm and 7.00pm but timings are negotiable with individual teachers for earlier appointments.

Prior to your arranged appointment, you may collect your child's progress report from North Site Reception. We suggest you collect the progress report 15 minutes before your first appointment to give you the opportunity to review this before meeting with subject teachers.

We value your continuing support and hope together we can help your child to achieve their full potential.

We look forward to seeing you on the 3<sup>rd</sup> March 2016.

Yours sincerely

**Mr M Porter**  
Head of Progress – Post 16

**Mr B Oldfield**  
Head of Progress – Post 16