



July 2017

Dear Parent/Carer and Student

We are writing to let you know the arrangements for entry to the Sixth Form in September. You will probably find it useful to keep this letter over the summer so that you may refer to it when necessary.

#### Post 16 Registration

GCSE results are available from 9:00am on Thursday 24<sup>th</sup> August, and can be collected from the Post 16 Centre. Students will need to meet with a member of the Post 16 team on one of the coursing days below to confirm, or discuss any changes to, the courses they will study in September. This is so that an accurate timetable will be available during the first week of College.

The Coursing Days are:

- **Thursday 24<sup>th</sup> August from 9.30 am - 3.30 pm in the Post 16 Centre**
- **Friday 25<sup>th</sup> August from 9.00 am - 3.30 pm in the Post 16 Centre**

#### First Day of Term

Year 12 students will start College on Wednesday 6<sup>th</sup> September. All students should report to the Main Hall by 8:45am where they will be directed to their Tutor Groups to collect their Timetables, which will only be available to students who attend Coursing Days. The Post 16 Centre will be open prior to this for students who arrive early.

#### Transportation

Transport costs will be reimbursed by Helston College. Applications for bus passes can be made online at [www.cornwall.gov.uk/post16transport](http://www.cornwall.gov.uk/post16transport). Once you have received a letter to confirm your child is entitled to transport, you should pay for their bus pass and bring the receipt of payment into Post 16 for reimbursement. Please let us know who you would like the cheque made payable to. If you would like reimbursement this term, please bring receipts in by Monday 17<sup>th</sup> July. You can pay for the full academic year (£398), or in instalments each term (£150 Autumn term, £150 Spring term and £98 Summer term).

All applications for bus passes should be made direct to County by Friday 28<sup>th</sup> July 2017 in order for students to receive their bus pass in time for the beginning of the Autumn term. Applications made after 28<sup>th</sup> July 2017 will be processed as quickly as possible, but County cannot guarantee that a pass will be available from the start of the Autumn term.

If you have any queries about this, then please do not hesitate to contact Mrs Jane Rowe in the Post 16 Office on 01326 575022.

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Post 16 Bursary

The College offers financial support via the Post 16 College Bursary. Students can apply for the Post 16 Bursary if they receive Free School Meals or can provide evidence of holding a NHS Tax Exemption Certificate. More details and application forms will be available at the start of September. Please ring the Post 16 Office on 01326 575022 if you would like more details before the start of term.

Year 12 Parents' Information Evening

Please note in your diary there will be a Parents' Information Evening on Thursday 14<sup>th</sup> September 2017 from 6:00pm – 7:00pm to introduce parents to the demands of Post 16, and the support available. We will provide more details of this evening closer to the date.

Finally, we would like to take this opportunity to wish you a relaxing summer holiday and we look forward to seeing you in August.

Yours sincerely



**Mr D Dudley**  
Assistant Head Teacher: Director of Post 16



**Mr D Gillman**  
Head of Progress – Post 16